

No. EDN-H(2)B(2)-1/2023-Pro-C&V-Arts JBT Arts/Med./NM-TET  
Directorate of Elementary Education  
Himachal Pradesh, Shimla-1  
e-mail - [eleeduhp@rediffmail.com](mailto:eleeduhp@rediffmail.com)  
Ph. 0177-2812464, 0177-2656184

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Dated: Shimla-171001 the July, 2023 15 JUL 2023

**OFFICE ORDER**

प्रारम्भिक शिक्षा निदेशालय (ह.प्र.)

शिमला-1

On the recommendation of the Departmental Promotion Committee the following TET pass in-service JBTs possessing Graduation, B.Ed. Degree and who have opted for promotion to the post of TGT (Med.) on regular basis in the Pay Scale in the minimum of the time scale of the post in Cell 1 of Level 10 (i.e. Rs. 38100/-) of pay matrix of HP Civil Service (Revised) Rules, 2022 dated 03.01.2022 plus other allowances as admissible from time to time with immediate effect and further posted against vacancy in the school shown against their names. Terms and the conditions are appended below:-

Sr. No.	Name of the teacher with present place of posting	DOB	D.O.Appt. /Joining as JBT on regular basis	Proposed place of posting
1	Indu Bala, JBT, GPS Badhal Thore, BEEO Dadasiba, Distt Kangra.	08.12.85	24.05.17	GSSS Rakh Kangra
2	Sumati Kumari, JBT, GPS, Basolda BEEO Sihunta, Distt Chamba.	22.02.87	27.05.17	GSSS Bhajotra Chamba
3	Devinder Sharma, JBT GCPS Shingla, BEEO, Rampur-I, Distt Shimla.	02.10.84	13.10.17	GHS Bakhhol Distt. Shimla
4	Archana Sharma, JBT, GCPS Pahal, BEEO, Sunni, Distt Shimla.	19.12.81	01.06.17	GSSS Kdaur Shimla
5	Alka Rani, JBT, GPS Lalsingi-II BEEO Una, District Una	13.05.84	23.05.18	GHS Majra u/c GSSS Mohtali Kangra
6	Sonika Atri, JBT, GPS Mathanan, BEEO, Dadahu, Distt Sirmour.	11.10.86	11.08.17	GSSS Bagthan Sirmour
7	Urmila Devi, JBT, GPS Dochi, BEEO Kuthar, Distt Solan	26.02.85	07.10.17	GSSS Kanda District Solan
8	Bhumika Sharma, JBT, GPS Slategodam BEEO Dharamshala Distt Kangra.	10.03.87	09.10.17	GHS Jheol u/c Mandal Kangra
9	Nisha Chandel, JBT, GPCS Malahat BEEO Una, District Una	14.07.84	20.05.17	GHS Pukhru Kangra
10	Prena, JBT, GPS Kolibehar, BEEO Kullu, Distt Kullu	05.04.85	26.05.17	G(B)SSS Kullu

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11	Oma Devi, GPS Batehra, JBT, GPS Batehra, BEEO Salwahan District Mandi	11.02.84	26.05.17	GSSS Khunachi Mandi
12	Anjana Rana, JBT, GPS Manlog, BEEO Solan Distt Solan.	14.08.82	10.10.17	GSSS Saur Solan

### **Conditions for Personal Attention**

**Before the above orders are implemented, the concerned Head of Institution will ensure that the promotee fulfill the appended conditions:-**

1.	The above promotee shall join at the place of his/her posting on promotion as prescribed vide Finance Department's Notification No. Fin(C)B(7)1/2023 dated 24-05-2023 (i.e. 30 K.M. or less one day and more than 30 KM five days from the date of issuing of orders) failing which the promotion orders shall deem to be withdrawn automatically for one year or till the date of next D.P.C whichever is later. No specific orders with reference to withdrawal of promotion will be issued separately
2.	The above promotion is subject to review due to any consequential administrative reasons. If any discrepancy on any account comes to the notice then relieving/joining may not be accepted and the matter may be brought in to the notice of HOD for further necessary action.
3.	The Govt. servant so promoted shall have to serve any part of the State including tribal and hard area.
4.	Before relieving the official to join at the new place of posting on promotion, it may be ensured that no departmental enquiry/vigilance case is pending against any of the promotee.
5.	The seniority in Trained Graduate Teachers cadre of this promotee shall be determined on the basis of their position of seniority held in the present cadre.
6.	The JBT teachers had been posted taking into consideration their appointment as regular JBT trained, not untrained teacher. The Head of concerned Institution under whose control the promotee is at present working shall confirm before issuing the orders that the date of appointment given against the above name is as regular trained teacher, not as untrained teacher. If it is not, in that event promotion orders will not be implemented. Such cases be referred back indicating date of their regular appointment as trained teacher.
7.	That the educational and professional qualifications possessed by the concerned JBT teacher will be the same as prescribed by the department for the post of TGT in the concerned group (Subject) <u>before the joining report is accepted</u> . The Head of the school will ensure that the educational and professional qualification possessed by the candidate is from a recognized University. Necessary verification to this effect is to be made by the Head of the concerned school at the time of his joining. Duly attested copies of certificates awarded to the candidates by the recognized University/Board be kept in the office for record.
8.	That the candidate will produce certificate regarding their status as SC/ST at the time of their relieving/joining.
9.	That the said promotee will submit attested copies of Graduation/B.Ed. Certificate detail



	marks sheet along with degrees to the Principal/Headmaster concerned before orders are implemented.
10.	That in case of any factual error/omission is deducted later on, the promotion orders so issued will be withdrawn and the concerned teacher shall have no claim for the same. The Principal/Headmaster will obtain an undertaking to this effect from every promotee before they are relieved on promotion to the next station.
11.	The newly promoted teacher has to furnish an undertaking under the provision of FR 22(1)(a)(1) within one month of their joining duly countersigned by the Principal/Headmaster of concerned school.
12.	The above official will be entitled to TA/DA as admissible under the rules.

**These orders are available on the departmental website of this Directorate i.e. himachal.nic.in/eledu.**

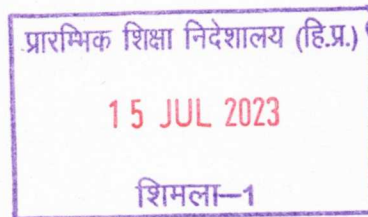
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Director Elementary Education  
Himachal Pradesh, Shimla-1

Endst. No. Even Dated: Shimla-1 the , July , 2023

Copy for information and further necessary action to:-

1. The Secretary (Ele. Edu.) to the Govt. of HP, Shimla-2 for information please.
2. The Concerned Deputy Director of Elementary Education, H.P.
3. The concerned Principal/Headmaster with the direction to ensure that the said promotee must possess the requisite qualifications for the post of TGT (Med). **His/Her joining report be sent to this office as per "ANNEXURE-'II'" within fortnight after the stipulated period to this Directorate as well as to the concerned DDEE.**
4. The concerned BEEO with the direction that the promotee JBT be directed to join his/her new place of posting within stipulated period after ensuring handing/taking over the complete charge what so ever is with the said teacher and to ensure **Relieving/Forgo information as per "ANNEXURE 'I' & 'III'" within fortnight positively** after the stipulated period to this Directorate as well as concerned DDEE. If the above promotee has been transferred to other institution, the concerned BEEO will ensure to send the promotion orders to the school where he/she has been transferred and report thereof be sent to this Directorate immediately.
5. The Superintendent E-IV (Internal) Directorate of Elementary Education HP, Shimla-1.
6. The In-charge IT Cell (Internal) with the direction to upload the same on the departmental website of this Directorate.
7. The D.A. dealing with Seniority/Transfer/Apptt. in the E-II Branch (Internal) DEE Sml-1.
8. The individual concerned.
9. Guard file.

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Director Elementary Education  
Himachal Pradesh, Shimla-1



**ANNEXURE-I  
RELIEVING  
ORDER**

No.....  
Office of BEEO  
BEEO..... Dist..... (HP)  
Tele No.....  
Dated ..... 2023

**OFFICE ORDER**

Consequent upon his/her promotion to the post of TGT (Med.) vide Office No. EDN-H(2)B(2)-1/2023-Pro-C&V-Arts JBT Arts/Med./NM-TET issued from Directorate of Elementary Education Himachal Pradesh, Shimla-1 on ..... July, 2023 Mr./Mrs./Miss..... JBT, D.O.B ..... , PMIS Code....., who has opted for the promotion as TGT (Med.) and has acquired Graduation, B.Ed. Degree from the University duly recognized by the UGC and the Govt. of HP i.e..... (Name of University) is hereby relieved from this institution today on dated ..... (FN/AN) with the direction to report to the Principal/Headmaster, GSSS/GHS ..... District ..... (HP). He/She has handed over the complete charge in respect of all the assignment held by him/her in the institution.

He/She has availed ..... Casual Leave, .....R/H during calendar year 2023.

Block Elem. Edu. Officer  
(Signature with office seal)  
Full Name .....  
Designation.....  
Phone No.....

Endst No. Even, Dated .....2023

Copy forwarded for information and further necessary action to:-

1. The Director of Elementary Education, HP, Shimla -1 through e-mail i.e. [branchestablishment2@gmail.com](mailto:branchestablishment2@gmail.com).
2. The Dy. Director of Elementary Education, District.....(HP).
3. The Principal/Headmaster GSSS/GHS .....District .....HP.
4. The individual concerned.
5. Office copy.

Block Elem. Edu. Officer  
(Signature with office seal)



**ANNEXURE-II  
JOINING ORDER**

No.....  
Office of BEEO .....Distt..... (HP)  
Tele No.....  
Dated ..... 2023

**OFFICE ORDER**

Consequent upon his/her promotion to the post of TGT (Med.) vide Office Order No. EDN-H(2)B(2)-1/2023-Pro-C&V-Arts JBT Arts/Med./NM-TET issued from Directorate of Elementary Education Himachal Pradesh, Shimla-1 on ..... July, 2023 Mr./Mrs./Miss..... JBT, D.O.B ..... PMIS Code....., who has opted for the promotion as TGT and has acquired Graduation & B.Ed. Degree from the University duly recognized by the UGC and the Govt. of HP i.e..... (Name of University) joined in this institution today on dated ..... (FN/AN).

Block Elementary Education Officer  
(Signature with office seal)  
Full Name .....  
Designation.....  
Phone No.....

Endst No. Even Dated ..... 2023

Copy forwarded for information and further necessary action to:-

1. The Director of Elementary Education, HP, Shimla -1 through e-mail i.e. [branchestablishment2@gmail.com](mailto:branchestablishment2@gmail.com).
2. The Dy. Director of Elementary Education, District.....(HP).
3. The BEEO .....District .....HP.
4. The individual concerned.
5. Office copy.

Block Elementary Education Officer  
(Signature with office seal)

**ANNEXURE-III  
FORGO OPTION**

No.....  
Office of Block Elementary Education Officer  
Distt..... (HP)  
Tele No.....  
Dated ..... 2023

To

The Director of Elementary Education,  
Himachal Pradesh, Shimla-1

Subject:- Information regarding forgo the promotion to the post of TGT (Med.) in  
r/o Mr./Mrs./Miss. .... JBT, D.O.B. .... appearing at  
Sr. No. ....

I have the honour to refer your office order No. EDN-H(2)B(2)-1/2023-  
Pro-C&V-Arts JBT Arts/Med./NM-TET dated ..... July, 2023. In this regard, it is  
submitted that Mr./Mrs./Miss.....JBT, D.O.B. .... PMIS  
Code....., who was promoted as TGT (Med.), has opted to forgo the promotion as  
per his/her written option in this regard which is duly countersigned by me & is enclosed  
herewith for your further necessary action please.

It is further submitted that entry to this effect has been made in the service  
book of individual concerned and copy of forgo option has also been pasted in his/her  
service book.

Block Elem. Edu. Officer  
(Signature with office seal)  
Full Name .....  
Designation.....  
Phone No.....

Endst No. Even Dated: .....2023

Copy forwarded for information and further necessary action to:-

1. The Dy. Director of Elementary Education, District.....(HP).
2. The Block Elementary Education Officer.....District .....HP.
3. The individual concerned.
4. Office copy.

Block Elem. Edu. Officer  
(Signature with office seal)